DSHS STANDARD LANGUAGE

Common Acronyms

Acronyms	Meaning
BFA	Basic Food Assistance (Federal SNAP Food Assistance)
FAP	Food Assistance Program (State Food Assistance)
RE	Federal Food Recipient
RN	State Food Recipient
NM	Non-Member status on Basic Food
APP	Application
MCR	Mid-Certification Review (6 Month review)
ER	Eligibility Review
Hrs	Hours
Comp	Component(s)
Sent Referral	Message sent to contactor's e-Message box in eJAS
RCA	Refugee Cash Assistance
RISE	Resources to Initiate Successful Employment

Common Language on Billing Rosters

DSHS Comments	Meaning
Active FAP	Client is active FAP
No Active BFA	Client is not active BFA
Active TANF	Client is an active recipient on TANF
No Comp	Client has no active comp(s)
Active RCA	Client is receiving RCA
No – unable to find	SSN or eJAS does not match client's name
DSHS Error	Client opened in error by DSHS
Automation Error	Comp(s) opened in error via Automation
See Email	Action requiring further explanation that will not fit in Comments field

Common Language on Eligibility Lists

DSHS Comments	Meaning
BFA closed for no MCR	Client must complete MCR
BFA closed for no ER	Client must complete ER, or reapply for BFA
No BFA	Not active on BFA
Pending BFA	BFA not yet approved
Unable to find	SSN or eJAS does not match client's name
Missing info	Comp and/or client information not indicated on form/Eligibility List incomplete
NM in BFA	Client is NM on BFA due to Student Status. *Colleges can provide the BFET Referral Form 10-501 to the client.
Active FAP	Active recipient FAP
Active TANF	Active recipient on TANF case
Pending TANF	Client has a pending TANF application

DSHS Standard Language

Active RCA	Client active recipient on RCA
Pending RCA	Client has a pending RCA application
Future Start Date	Component cannot be opened with a Future Start Date
Missing Employment Info	Employment information not entered.
Future End Date	Unable to close with a Future End Date
Already Active	Requested comp(s) opened with another contractor
Already Closed	Comp(s) already closed
Already Open	Comp(s) already open
No Closure Code	Closure Code not identified
Not eligible for BR comp	No history of previous BFET activity
BR must be "Stand Alone"	BR comp cannot be opened if other BFET comp(s) are active
Changed Scheduled End Date	Comp(s) Scheduled End Date changed to meet policy requirement
Changed Start Date	Comp(s) Start Date changed to meet policy requirement
Changed Hours	Requested Hours exceed 40hrs/wk for maximum participation.
BFA closed or set to close.	Check e-Messages for details of BFA closure date *Referral sent*